**Finance and Asset Management Committee**

**Tuesday 10 October 2023**

**Council Chamber**

**Coleford Town Council Offices**

**6.30 pm - 8.30 pm**

**Agenda**

1. **To note apologies**
2. **To declare interests re: items on the agenda**
3. **To allow dispensations requests**
4. **To approve the minutes of 12 September 2023**
5. **To raise matters arising from the Minutes of 12 September 2023**
6. **To take comments from the Public Forum**
7. **To consider any relevant Staffing, and related, Matters, and to make any recommendations, as necessary (‘In Committee’)**
   1. **Staff Appraisals**
   2. **Town Clerk Job Description**
   3. **Training and Professional Development**
   4. **Staff Leave Entitlement**
   5. **Staff supervision**
   6. **Cleaning staff pay scale**
8. **To consider King George V matters, and make recommendations, as necessary:**
   1. **Easement**
   2. **Maintenance of shared access**
   3. **Roof**
9. **To consider Bells Field matters, and make recommendations as necessary:**
   1. **Pond**
   2. **Arisings**
   3. **Re-barking borders**
   4. **Ash Dieback**
10. **To consider Angel Vale matters, and make recommendations, as necessary:**
    1. **Additional Trees and Contractor Negotiation**
    2. **Boundary and maintenance clarification**
    3. **Fencing**
11. **To consider Cemetery matters, and make recommendations, as necessary:**
    1. **Maintenance issues inc. hedge**
12. **To receive update and make recommendations as necessary re: Former St John Ambulance Building**
13. **To receive update re: Phone boxes, and make recommendations, as necessary**
14. **To consider financial investments for CTC, and make recommendations, as necessary**
15. **To receive Quarterly Report from RFO, and make recommendations, as necessary**